



## SAXLINGHAM NETHERGATE PARISH COUNCIL

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### Internal Audit Recommendations and Actions

The following are the recommendations and resulting agreed actions from the Internal Audit carried out in June 2025:

#### Recommendations and Observations

- It might be useful to have a link for the councillor's interests on the same page as the details of the councillors as well as the current location

Actioned 4 July 2025

- Asset Register – are any of the purchases made for the War Memorial exhibition an ongoing asset (lights and picture frames?) If so should they be included?

No. The value of individual items was very low and it was noted that these were being given away for small donations towards the Village Hall Charity – minutes March 2025 – 11a.

- The asset register figure for 31.3.24 does not agree with last year's AGAR

A grit bin was replaced in August 2023 resulting in an increase of £120 in the asset value (£72.50 - £192.22). This was missed at the end of 2023/24. The figure was adjusted and 'restated' on the 2024/25 AGAR.

- It would make the webpage easier to read if the finance items were more easily identified as a whole year

Actioned 4 July 2025

- Changes have been made to the Smaller Authorities Proper Practices guide (SAPPP) (formerly Joint Panel on Accounting and Governance JPAG) for the accounting year 2025/26. These include the need to have a dot org or dot gov email address and an IT policy. I would suggest looking at this early in this current accounting year.

Both agreed at meeting 14 July 2025