



SAXLINGHAM NETHERGATE PARISH COUNCIL

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Parish Council Meeting

I give notice of a meeting and summon members to attend

The meeting will be held at

Saxlingham Nethergate Village Hall on **Monday 8 December 2025 at 7.30pm**

Members of the public are welcome to attend

2 December 2025

J King

Prior to the meeting:

- The Village Hall Chair-elect will update the Council on the Village Hall Committee's plans for the next two years.
- The Chair of Newton Flotman Parish Council will speak with regard to the plans for the Old Bridge in Saxlingham Thorpe.

Agenda

1. To receive apologies for absence
2. To receive declarations of interest for items on the agenda and to consider any requests for dispensations
3. To confirm the minutes of the meetings held on Monday 24 November 2025
4. Public open forum
5. Responding to and working with other bodies
 - a. Planning
 - i. To consider a response to planning application [2025/2856, Montys \(Finest Curry\) Ltd, Ipswich Road, Saxlingham Thorpe](#) – Replacement of all existing timber first floor, front and rear windows with new UPVC windows. These comprise of four sash windows to the front elevation and four casement windows to the rear
 - ii. To hear a report on plans refused/accepted by South Norfolk Council
 - iii. To hear an update and to consider any necessary action with regard planning enforcement issues or planning appeals
 - iv. East Pye Solar, to consider:
 1. engaging with the press
 2. supporting BEPS with their fundraising
 3. the legal advice available to BEPS and whether and when additional advice may be required
 4. harnessing the skills and resources available within the community and how any assistance would be co-ordinated
 5. who from the Parish Council will be leading the local volunteer groups, as discussed & agreed at the meeting in Hempnall on 23rd September

- b. Consultations, to consider responding to:
 - i. [The Government's statutory consultation on Local Government Reorganisation \(LGR\) for Norfolk](#)
 - ii. [Broadland District Council, Norwich City Council and South Norfolk Council's Joint draft Supplementary Planning Documents Consultation](#)
 - iii. [Norfolk County Council's Budget Consultation](#)
- c. Highways
 - i. To hear an update and to consider any necessary action with regard to the footpaths in the parish
 - ii. To hear an update and to consider any necessary action with regard to speeding and the SAM 2 device
 - iii. To hear an update on the establishment of a Community Speedwatch group
 - iv. To further consider what, if anything, can be done to increase the safety of children at school drop-off and pick-up
 - v. To hear an update on the bollards for the War Memorial
 - vi. To hear an update on the application to the Parish Partnership Scheme for an additional wig-wag sign on the approach to the school
 - vii. To hear an update on the possibility of a bus shelter for the A140 at Saxlingham Thorpe
- d. Flooding
 - i. To hear a report on the meeting with the Environment Agency and other interested parties and to consider any necessary action
- e. To hear an update on poor mobile signal in the Parish
- 6. Asset Management
 - a. To hear an update and to consider any necessary action with regard to the Allotments
 - b. To hear an update and to consider any necessary action with regard to the Play Area
- 7. Management of the Parish Council
 - a. To further consider developing a communication strategy
 - b. To further consider appointing a replacement trustee to the Village Hall Committee
 - c. To agree the meeting dates for 2026
 - d. To agree councillors to carry out the Play Area checks in 2026
 - e. To consider updating the Community Emergency Plan and appointing a deputy Emergency Co-ordinator
 - f. To consider transferring the Parish Council's membership of Community Action Norfolk to the Village Hall Committee
 - g. To review the task list
- 8. Finance
 - a. 2026/27 Budget and Precept
 - i. To review the draft budget – to be finalised in January
 - b. To note the following payments made since the last meeting:

i. Unity Trust Bank	Bank charges	£6.00
ii. Wave	Allotment water	£26.05
 - c. To consider payment of the following:

i. Julie King	November salary	£472.31
ii. Julie King	Kaspersky Internet Security	£72.99
iii. Norfolk Pension Fund	Pension contribution	£139.95
iv. HMRC	Tax & NI	£37.26
 - d. To note the following receipts since the last meeting:

i. none

9. Village Organisations

- a. To hear an update from the Parish Council representatives regarding the Village Hall
- b. To hear an update from the Parish Council representatives regarding the Playing Field and to consider seeking legal advice regarding the ending of the Bowls Club lease
- c. To consider putting forward a team for the Quiz and Chips event on 7 February (maximum six players £15 per head)
- d. To consider a grant to the school towards a summer room-type building to provide a space to help children with mental health and behaviour problems

10. To consider items for next month's agenda

11. To consider and to confirm the date of the next meeting Monday 12 January 2026

12. To consider excluding the public under the Public Bodies (Admissions to Meetings) Act 1960 due to the confidential nature of the items to be discussed

13. To review the hours worked by the Clerk and to consider increasing the hours from 1 April 2026 and payment for hours worked over the contractual hours