



SAXLINGHAM NETHERGATE PARISH COUNCIL

Clerk: Mrs J King
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Tasburgh
Norwich
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Parish Council Meeting

I give notice of a meeting and summon members to attend

The meeting will be held at

Saxlingham Nethergate Village Hall on **Monday 8 September 2025 at 7.30pm**

Members of the public are welcome to attend

J King 2 September 2025

Agenda

1. To receive apologies for absence
2. To receive declarations of interest for items on the agenda and to consider any requests for dispensations
3. To confirm the minutes of the meetings held on Monday 14 July 2025
4. Public open forum
5. Responding to and working with other bodies
 - a. Planning
 - i. To hear a report on planning applications determined since the last meeting under the Clerk's delegated powers
 - ii. To hear a report on plans refused/accepted by South Norfolk Council
 - iii. To consider the response to the planning enforcement complaint
 - iv. To hear an update and to consider any necessary action with regard planning enforcement issues or planning appeals
 - v. To consider any further action with regard to East Pye Solar
 - vi. To consider the response regarding the effect of Nutrient Neutrality on the Hastoe Housing scheme and a self-build application in the village
 - vii. To consider whether Saxlingham Nethergate should be understanding a Neighbourhood Plan
 - b. Highways
 - i. To hear an update and to consider any necessary action with regard to the footpaths in the parish
 - ii. To hear an update and to consider any necessary action with regard to speeding and the SAM 2 device
 - c. Flooding
 - i. To hear further regarding removing the silt south of the sluice gate
 - ii. To consider the response from the Environment Agency and to agree next steps
 - d. To hear an update on the poor mobile signal in the village
6. Asset Management
 - a. War Memorial
 - i. To consider the quote from Highways (if received) for wooden posts to prevent damage to the edges of the grass at the War Memorial site
 - b. To hear an update and to consider any necessary action with regard to the Allotments
 - c. To hear an update and to consider any necessary action with regard to the Play Area, including the work required following the annual safety inspection
 - d. Asset inspection, to further consider items raised:

- i. Village sign – Mark Fisher
 - ii. Noticeboard – Zoe Yarham
 - iii. Allotment posts – Elsie Stocker
 - iv. Neighbourhood Watch sign – Elsie Stocker
- 7. Projects
 - a. To hear an update on the repairs to the finger post at the junction of Norwich Road and Shotesham Lane
- 8. Management of the Parish Council
 - a. To consider developing a communication strategy
 - b. To appoint the Internal Auditor for 2025-26
 - c. To consider delegation to the clerk – to respond to consultations when the closing date is beyond the next meeting
- 9. Finance
 - a. To review the allotment fees and charges
 - b. To note the following payments made since the last meeting:

i. Mark Fisher	Laminated posters	£65.10
ii. Wave	Allotment water	£139.58
iii. Unity Trust Bank	Bank charges	£12.00
 - c. To consider payment of the following and to note the nationally agreed salary review for the Clerk for 2025/26 together with the amount backdated to April:

i. Julie King	July & August salary & backdated pay	£989.07
ii. HMRC	NI	£23.17
iii. Norfolk Pension Fund	Pension contribution	£293.07
iv. Norfolk PTS	Training	£186.00
v. South Norfolk Council	Dog bin emptying	£451.20
vi. PKF Littlejohn LLP	External audit	£252.00
vii. Parish Online	Extra mailbox capacity	£28.80
 - d. To note the following receipts since the last meeting:

i. Julie King	Sale of a Good Place to Call Home	£5.00
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 - e. To note the External Auditor's report for 2024-25 and to agree any necessary action
- 10. Village Organisations
 - a. To hear an update from the Parish Council representatives regarding Village Hall
 - b. To hear an update from the Parish Council representatives regarding Playing Field
- 11. To consider items for next month's agenda
- 12. To consider and to confirm the date of the next meeting Monday 13 October 2025